



NATIONAL YOUTH LEADERSHIP TRAINING (NYLT) STAFF APPLICATION GOLDEN EMPIRE COUNCIL

I AM APPLYING AS A STAFF: YOUTH _____ ADULT _____ FOR CALENDAR YEAR: _____

NAME:		TODAY'S DATE:
MY FRIENDS CALL ME:		UNIT TYPE & NUMBER
ADDRESS:		COUNCIL & DISTRICT:
CITY	STATE	ZIP
CURRENT LEADERSHIP POSITION:	EMAIL ADDRESS:	PHONE NUMBER:
SHIRT SIZE – ADULT SIZES (CIRCLE) SM MED LG XL XXL XXXL		BIRTH DATE:
PREVIOUS LEADERSHIP TRAINING & TRAINING DATE(S):		PRESENT SCOUT RANK:
PHYSICAL AND/OR DIETARY NEEDS/RESTRICTIONS (BE SPECIFIC PLEASE)		
PARENT NAME(S):	PARENT EMAIL:	PARENT PHONE NUMBER:
YOUTH AGE	GRADE	YOUTH E-MAIL:
		YOUTH CELL NUMBER

Have you been a participant on a NYLT Course? Yes No (please circle one) If Yes, What Year? _____

Have you been a staff member on a NYLT Course? Yes No (please circle one)

Position Held: _____ When: _____ Where: _____

Position Held: _____ When: _____ Where: _____

Position Held: _____ When: _____ Where: _____

Other Leadership Roles, Special Recognitions/Awards (Include both Scouting and non-Scouting. Use back of page if needed):



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Staff Application Information

When filling out the availability for course use the following guidelines:

1. If you have been invited by a Course Director for a specific course please put "1" in the line next to their course if you are able to make the course dates listed.
2. If you unavailable for the dates you have been invited for but are available for another course, please put "2" by the course(s) you could staff.
3. If you are available for the course you were invited for and are available for an alternate course, put a "1" on the invited course and a "2" on the course(s) you could also staff.
4. If you are applying without a Course Director invitation letter for a specific course, please put an "X" next to the course or courses you can staff based on your dates of availability.

_____ NYLT 19-1 (June 28-30 and July 5-7, 2019)

_____ NYLT 19-2 (July 19-21 and 26-28, 2019)

_____ NYLT 19-3 (Sept 27-29 and Oct 11-13, 2019)

2019 Course Directors

NYLT 19-1 Course Director	NYLT 19-2 Course Director	NYLT 19-3 Course Director
Jeff Berg scoutmasterberg@gmail.com 916-704-1715	Emily Malcolm emily.malcolm@sbcglobal.net 916-201-6330	Kandra Wong kandra.wong@gmail.com 530-665-3368

If interviews have already taken place (usually in the fall), please contact a Course Director at nyltinfo@gec-bsa.org to see if they have a staff interest list you can join and/or if they are willing to interview you for possible future course selection. Applications are good for the year you are applying for. You will need to reapply each year you would like to be considered for staff. Other questions can be directed to the Council NYLT Coordinator, Claralyn Sant, at nyltinfo@gec-bsa.org

Interview Format Information

- Your personal interview will last no more than 30 minutes.
- Total time at interview event will be approximately 1 hour.
- Wear your complete field uniform for your interview.
- Please prepare a 5-7 minute presentation about a topic you are passionate about. Include visual aids like props, flip chart, posters etc. to engage us. You may use more than one! Remember to use the EDGE method.

2 minutes	Introduction about yourself (name, unit number, location, interesting fact)
5-7 minutes	Presentation on any topic you are passionate about with visual aids, props, (no PowerPoints)
10 minutes	Interview questions by panel
5 minutes	Candidate interview questions for panel



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NYLT 2019 Course and Staff Development Dates (Keep for your records)

NYLT 19-1 Course Dates: June 28-30 and July 5-7, 2019 - NorCal AA

Staff Development Dates (Locations TBA)

February 2, 2019	Admin Staff Meeting, Staff Meet and Greet
March 2, 2019	Staff Orientation
April 6-7, 2019	1st Staff Development
May 3-4, 2019	2nd Staff Development
May 31-Jun 2, 2019	3rd Staff Development – NorCal AA
June 7, 2019	Parent Orientation #1
June 8, 2019	Presentation Practice
June 14, 2019	Parent Orientation #2
August 3, 2019	Course Celebration

NYLT 19-1 Course Director: Jeff Berg
scoutmasterberg@gmail.com
916-704-1715

NYLT 19-2 Course Dates July 19-21 and July 26-28, 2019 – NorCal AA

Staff Development Dates (Locations TBA)

February 23, 2019	Admin Meeting
March 23, 2019	Staff Orientation
April 12-14, 2019	1st Staff Development
May 17-19, 2019	2nd Staff Development
June 8, 2019	Parent Orientation #1 and Presentation Practice
June 15, 2019	Parent Meeting #2
June 21-23, 2019	3rd Staff Development – NorCal AA
August 17, 2019	Course Celebration

NYLT 19-2 Course Director: Emily Malcolm
emily.malcolm@sbcglobal.net
916-201-6330

NYLT 19-3 Course Dates September 27-29 and October 11-13, 2019 – NorCal AA

Staff Development Dates (Locations TBA)

April 6, 2019	Admin Staff Meeting, 1 pm
April 6, 2019	Staff Meet and Greet, 2 pm
May 4, 2019	Staff Orientation
June 21-23, 2019	First Staff Development
July 26-27, 2019	Second Staff Development
August 23-25, 2019	Third Staff Development – NorCal AA
September 6, 2019	Parent Meeting #1, 7 pm
September 13, 2019	Parent Meeting #2, 7pm
September 14, 2019	Presentation Practice, 9-5
October 26, 2019	Course Celebration

NYLT 19-3 Course Director: Kandra Wong
kandra.wong@gmail.com
530-665-3368



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Staff Contract

All applicants, and parents of youth applicants, please read, check and sign

The NYLT Course Dates, Staff Development Dates for each course, and the EDGE Training Dates are included in this staff application packet. Please read and check each box:

- You must be able to make ALL the course dates and attend one of the EDGE Training classes (if you have not attended).
- Any absence from Staff Developments must be approved by the Course Director IN ADVANCE of you being accepted as a staff member.
- You may be released from staff if you miss Staff Developments or parts of Staff Developments without the advance consent of the Course Director. Don't just miss. Consult with the Course Director as soon as you learn of an unavoidable conflict.
- BSA National's standard is that no one miss a staff development so please arrange your schedule accordingly. Please mark your calendars and block out all the dates and times for your staff developments and course. Please ensure the dates are also on your family's calendar.

Trainer's EDGE Training

All youth and adult staff must attend Trainer's EDGE Training PRIOR to being on a course. I will attend the following Trainer's EDGE course (Choose One):

- January 12, 2019
- March 16, 2019
- May 11, 2019
- July 13, 2019
- I already attended Trainer's EDGE Training in _____ (Year).

Please see the GEC Website to register. More information is available on the GEC Training Page:
<http://www.gec-bsa.org/training/62614>

Staff Costs, Uniforms, Gear

- All staff development, and, on-course meals are paid by the Council.
- All staff will provide their own complete field uniform(s), including the Scout shirt with proper insignia, Scout pants or shorts, Scout socks, Scout belt, and NYLT neckerchief (from your participant course).
- Field uniforms will be worn for staff development and on course. Having multiple uniforms on course is recommended. Uniforms, in proper condition, may also be borrowed.
- Closed-toed shoes, appropriate for camping & hiking, are required on course. Tennis shoes may be worn for any staff developments not held at NorCal AA.
- The course-specific woggle materials will be provided by the course for you to make.
- Staff will need to purchase 1 or more NYLT activity shirts (2 or more suggested)(Cost \$10-15 per shirt), and the NYLT hat (Cost \$10-15) through the Quartermaster.
- Staff are required to purchase or borrow the course staff jacket or pullover (depending upon the course). Cost is between \$40-\$70.
- Staff will provide their own camping gear for staff developments and on course. A recommended list of gear will be made available.



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Possible Additional Costs (be prepared)

- Staff meet and greet event (Cost TBA)
- Black and white draft copies of 4 self-created presentations for Staff Developments (Troop Guides)
- Color Printing for 4 Presentations for course. (Troop Guides)
- 3 ring binder or binders to keep all 4 presentations in (Troop Guides)
- Page Protectors for all 4 Presentations (Troop Guides)
- Thumb Drive with Presentations on it (Admin Staff and TG)
- Note pad, pen, pencil, sticky notes, or other personal office supplies (All Staff)
- Computer access with necessary software (PowerPoint or Keynote) for creating presentations. (All)
- Email and/or Slack access to receive staff communications. (All)
- Costume for skit (can be recycled materials) (All Youth staff)
- Staff Celebration Party at end of Course (Cost TBA)

Staff Declaration of Attendance

_____ Yes, I can attend all the Staff Development and Course dates as stated previously.

_____ No, I cannot attend all the Staff Development and Course dates as stated previously.

Date of Conflict and reason _____

All applicants, please read and sign:

On my honor as a Scout, I promise that I will faithfully live according to the Scout and Scout Law during the National Youth Leadership Training Conference and thereafter. I will represent my troop/crew/post/ship with honor and do all I can to pass along my new knowledge and skills to my fellow Scouts or Leaders. I will attend all NYLT Course dates and Staff Developments. For youth, I further certify that I am at least 14 years old, have attended NYLT as a participant, and have held a position of leadership in my unit.

Signed (Staff Applicant) _____

Approval of parents or guardians of NYLT youth staff applicant's attendance:

I approve the attendance of my Scout, named above, to staff the Golden Empire Council National Youth Leadership Training Conference. In addition, I will support my Scout in attending all Staff Developments and course dates listed in the Course and Staff Development Schedule, and Trainer's Edge training which is required to be on NYLT staff. I will see that he/she has the necessary equipment and uniforms to meet the requirements for the course. I understand that youth staff will be asked to help run the parent/scout course orientations meetings (dates included herein). I will provide or arrange transportation to and from all staff developments and course locations.

Signed (Parent/Guardian #1) _____.

Signed (Parent/Guardian #2, if needed) _____.



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NYLT Youth Staff Responsibilities (Keep for your records)

- Will understand and model servant leadership; “other’s first” attitude, Scout Oath and Law while on course and during staff developments at all times
- Read and study the entire NYLT Syllabus multiple times prior to course and be familiar with it.
- Be prompt in communications with adults and youth staff via e-mail and phone calls, other media resources - within 24 hours
- Copy an adult staff member on all conversations with another adult for two-deep leadership
- Will model the core learning and leadership messages of NYLT through their interactions with youth and adults on course. i.e. EAR, ROPE, Teaching EDGE, etc.
- Actively participate in recruiting participants for course by attending various district’s events to promote NYLT (You may be asked to go to another district’s events)
- Prepare an “elevator” speech (quick 2-minute speech about what NYLT can do for participants and leaders for recruiting)
- Recruit for NYLT through one on one interaction with youth in OA, Girl Scouts, Patrol, Team, Crew, at University of Scouting, and various other venues and means the NYLT Course Director decides.
- Will obtain a certificate for Trainer’s EDGE Training
- Will take the new online Youth Protection Training and be currently registered in a BSA unit.
- Will know and understand the “patrol method” to facilitate NYLT course objectives
- Will attend and assist with parent/participation orientation events
- Will attend and assist with NYLT youth staff recruiting events and interviews if asked
- Provide a current BSA Medical Form, parts A, B, C to the registrar the 1st date of Staff Development
- Complete BSA Activity Consent Form and provide to the registrar the first day of staff development
- Attend every staff development unless CD approves absence PRIOR to acceptance as staff member for the course.
- Will prepare quality presentations according to guidelines and practice them at home to be prepared for staff developments and deadlines given by ASM and ASPL Troop Guides
- Change presentations according to notes given at staff developments by the next staff development and reprint pages that need to be changed.
- Know uniforming requirements of each staff development and on-line course days by monitoring and responding to the chosen media communications (e.g. email, Slack, messaging, Facebook) for the course.
- Write a vision statement for your role and goals to fulfill that vision
- Have a good work ethic (Play when it’s time to play and work when it’s time to work)
- Be enthusiastic
- Be flexible (schedules don’t always go as planned or our patrols don’t respond as we think they will)
- Be a team player (unity and the goal of a performing team are more important than own personal preferences)
- Growth mindset (look at problems as challenges to grow and overcome)



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- Be able to keep a 6:00 AM - Midnight schedule if needed on course and still be cheerful and energetic.
- Positive attitude
- Be on time for Staff Developments and on-course schedules. Mentor Patrols to do the same.
- Submit presentations to ASPL's of Program and Troop Guides for review promptly when asked
- Willingly sing songs and lead cheers

Troop Guide's Additional Responsibilities

- Prepare 4 tabletop presentations according to the deadlines given by the ASPL of Troop Guides keeping in mind content first and then visual interest and design.
- Read complete syllabus, making note of questions to ask ASPL's and ASM's
- Check all patrol presentations, campfire skits, flag designs, etc. for appropriateness
- Preview next day's patrol activities with ASPL Troop Guides the night before
- Prepare troop presentation if assigned and/or understand your role during each troop presentation. You will help facilitate the games and activities.
- Know NYLT Skills, how to:
 - make a survival rope belt
 - tie a woggle and teach it to others
 - knots for pioneering projects
 - GPS Geo-caching skills
 - patrol behavior management
 - teaching skills
 - Leave No Trace
 - camp set-up, etc.
- Communicate any needs (behavioral problems, lack of equipment, etc.) to ASM Troop Guides
- Be a mentor to patrol and facilitate the Patrol leader's success by knowing which stage of team development the patrol is in and coach him on using the EDGE method to move his team along the phases of team development toward performing.

(These are the main responsibilities of youth staff interviewing for a Troop Guide position but this list is general and does not exclude the addition of tasks or responsibilities as needed to facilitate an outstanding NYLT course.)



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NYLT Youth Staff Applicant Questionnaire

After reading the NYLT Staff Responsibilities listed on the previous pages, please answer these questions in paragraph form; 5-6 sentences. Use another page if needed.

1) Why do you want to serve as staff on a National Youth Leadership course?

2) What strengths would you bring to the course? How would you use these to facilitate a performing team? How would you use them to mentor youth in your patrol?

3) Youth are busy; how will you make the time to follow through on your commitment to make this NYLT training the best training in the council for youth?



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4) What sacrifices are you willing to make if your NYLT presentation deadlines approach and you are not ready to present them at the staff development where they are due?

5) It's important to share your experiences when you give presentations to connect you to your patrol. Share one personal experience in Scouting that helped you to change in a positive way?

6) How have you been a servant leader in your home, your school, your unit?

7) If you could have any super power, what would it be, why would you want it and how would you use it?



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ALL staff, Please complete the following skills grid and indicate your skill level for each of the listed skills:

SKILL	SKILL LEVEL			
Backpacking / Camp Site Prep	Beginner	Intermediate	Advanced	Expert
GPS Tracking (Geocaching)	Beginner	Intermediate	Advanced	Expert
First Aid Training	Beginner	Intermediate	Advanced	Expert
Cooking Skills	Beginner	Intermediate	Advanced	Expert
Public Speaking / Unit Presentation	Beginner	Intermediate	Advanced	Expert
Knots and Lashings	Beginner	Intermediate	Advanced	Expert
Photography/Publicity	Beginner	Intermediate	Advanced	Expert
Other: Describe Below	Beginner	Intermediate	Advanced	Expert