

## Camp Refund Policy

For Camps: R.L. Cole, Lassen, Winton and District Day Camps

Effective August 1, 2011

Great effort is expended towards advanced preparation for camp. Contracts are signed with supporting businesses, staff personnel, program suppliers and food purchasing commitments are made based upon the number of reservations submitted. To minimize the financial risks, maximize attendance and to restrain operating costs to providing the highest quality experience at a competitive price the Council Board of Directors has implemented the following camper fee refund policy.

### Resident Camp Policy

1. The \$100.00 unit reservation deposit is **non-refundable**.
2. Camper refunds requested up to Four weeks (28 days) prior to camp will only receive a 75% refund on paid camper fees.
3. **All FEES (Reservation, Payments and Balance as indicated in fee payment schedule) are NON REFUNDABLE after the 28 days prior to unit arrival in camp date.**
4. Exceptions will be made for:
  - a. Death in Family
  - b. Illness
  - c. Military or employment related relocation
5. Refund requests shall be made by the unit contact person who made the reservation.
6. Requests are to be made in writing via written or electronic communication.
7. Approved requests will be refunded within 30 days.
8. Refunds will be sent to the unit contact person whom made the reservation.
9. Reservations are forfeited if payment schedule is not met.

### Day Camp Policy

1. **All Day Camp fees are considered non-refundable.**
2. Exceptions will only be made for:
  - a. Death in Family
  - b. Illness
  - c. Military or employment related relocation
3. Refund requests shall be made by the Pack Committee Chair.

Please provide the following information:

- Unit Type, number and district
- Name of Camp Attended
- Camp session attended
- Reason for refund

Written refund requests should be sent to:

Golden Empire Council, BSA  
Camping Department  
P.O. Box 13558,  
Sacramento, Ca 95853-3358