

CAMP LASSEN**Letter of Agreement Establishing Camp Use**

This letter of agreement is for the purpose of establishing the use of Camp Lassen by _____.

1. _____ is to have the use of the facilities from _____ beginning at _____ to _____ and ending at _____.

COPE Course *	Wall Climbing Center *	RV Campsites	Waterfront *
COPE Trailer	Conference Room	Archery Range *	Rifle Range *
Kitchen***	Dining Hall	Cooks Cabin	Health Lodge
Nature Lodge	Trading Post	2 – Story Cabin	Firebowl **

Cabin Campsites:	Ford	Kiwanis	Lions	LDS
	Pirelli	Knudsens	Roseburg	Rotary

Tent Campsites:	Ishi	Maidu	Wintun	Shastan	Meredki
	Miwok	Yahi	Modoc	Tehama	

* Certified instructor, rangemaster or lifeguard, as appropriate, must be present for these areas to be used. _____ may provide certified people, or the Golden Empire Council can provide them on request.

** No charge.

***When using kitchen per county ordinances you must show Safe Food Serve Certificate (Named person must be on site at all times or Camp Ranger will oversee all kitchen activity).

2. _____ agrees to provide the Golden Empire Council with the following documents, along with the signed contract by _____.
- A certificate of insurance with a minimum of \$1,000,000 CSL with the Golden Empire Council, Boy Scouts of America, the National Council, Boy Scouts of America and _____ named as additional insured, ten (10) day written notice of cancellation, and the period of time involved.
 - A Hold Harmless Agreement (attached).
3. A roster listing all youth and adults participating in this activity is to be turned into the Camp Ranger upon arrival.
4. It is understood and agreed to by both parties that no alcoholic beverages or illegal drugs of any kind are permitted to be used on the premises.
5. It is understood and agreed to by both parties that _____ will provide at least one adult leader (defined as 21 years of age or older for purposes herein) for every ten (10) members of the party present in camp below the age of 21 years; that at least one of the said adult leaders must be present with the group at all times while the group is in camp.

CAMP LASSEN

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- 6. It is understood and agreed to by both parties that the group will abide by any and all of the camp operating rules as outlined on the attached sheet and directions and instructions of the Camp Ranger.
- 7. It is further understood and agreed to by both parties that should the group fail to provide proper leadership or fail to abide by camp rules or directions of the Camp Ranger, the Golden Empire Council Camp Ranger may, at his discretion, terminate this agreement and require the renting parties to vacate the camp, forfeiting any and all fees agreed to herein.
- 8. It is understood and agreed to by both parties that _____ shall be responsible for any and all damages to camp property which may reasonably be attributed to the actions of the said group, and agrees to promptly pay any and all reasonable damage claims when presented.
- 9. Fees: Daily fees are as follows:

DAY USE	\$4.50 per person
BUNK CABINS.....	\$100.00 per day
CAMPSITES	\$5.00 per person per day
2 – STORY CABIN	\$125.00 per day
LODGE USE.....	\$250.00 (Lodge includes use of classrooms)
PROPANE USE.....	\$2.75 per gallon
ARCHERY RANGE (Includes equipment).....	\$50.00 per day plus cost of lost/damaged arrows
COPE	\$10.00 per person
COPE DIRECTOR (Required for COPE use)	\$125.00 per day
COPE INSTRUCTOR	\$75.00 per day (1:14 ratio required)
BSA UNIT – CAMPSITE.....	\$25.00 per campsite per day
BSA UNIT – CABIN	\$40.00 per cabin per day

- 10. A reservation deposit of \$150.00 and cleaning/damage deposit of \$200.00 are due with the signed contract. The reservation deposit is non-refundable but will be applied to the total fees upon successful completion of checkout.

_____ Golden Empire Council, Boy Scouts of America

By _____

By _____

Title _____

Title _____

Date _____

Date _____

CAMP LASSEN
FACILITY RESERVATION USE FORM

DATE OF APPLICATION: _____ Account # **1-6702-108-21**

UNIT # _____ of _____ OR _____
(District) (Name of Organization)

PERSON MAKING RESERVATION: _____

ADDRESS _____
Street City State Zip Code

PHONE (H) _____ (B) _____ Fax _____ Email _____

(All reservation communications will be made with this person.)

RESERVATION INFORMATION

ARRIVAL DAY _____ Date _____ Time _____ AM ___ PM ___

DEPARTURE DAY _____ Date _____ Time _____ AM ___ PM ___

ESTIMATED ATTENDANCE: Boys _____ Girls _____ Adults _____ Total _____

PERSON IN CHARGE AT CAMP: _____

FACILITIES REQUESTED

LODGE – Includes kitchen and 2 classrooms. Requires additional propane use fee.

2-STORY CABIN – Includes a kitchen and restroom. Sleeps 9.

BUNK CABINS – All

- Ford Kiwanis Lions Pirelli
- Knudsens Roseburg LDS Rotary
- Health Lodge (7) Cooks Cabin (8)

Bunk Cabins sleep 12.
Each cabin has an Adirondack,
that sleeps 2.

CAMPSITES – All

- Ishi Maidu Wintun Shastan Miwok
- Yahii Modoc Tehama Merredki Hoppa

CLASSROOMS ONLY – Lodge A Lodge B Nature C Classrooms seat 25 - 30 people.

PROGRAM AREAS – Archery COPE Rifle Range* Firebowl* * - No Cost

CAMP USE FEES

RESERVATION FEE - \$150.00 (Non refundable but will be applied to total fees) \$ _____

CLEANING / DAMAGE DEPOSIT - \$200.00 \$ _____

DAY USE - \$4.50 PER PERSON # Attendees _____ x # Days _____ \$ _____

BUNK CABINS - \$100.00 per day # Cabins _____ x # Days _____ \$ _____

CAMPSITES - \$5.00 per person per day # Attendees _____ x # Days _____ \$ _____

2-STORY CABIN - \$125.00 per day \$ _____

LODGE USE - (Classrooms included) \$250.00 per day \$ _____

PROPANE USE - \$2.75 per gallon \$ _____

ARCHERY RANGE - includes equipment \$50.00 per day plus cost of lost/damaged arrows \$ _____

COPE - \$10.00 per person # Attendees _____ x # Days _____ \$ _____

COPE DIRECTOR - (required for COPE use) \$125.00 per day \$ _____

COPE INSTRUCTOR - \$75.00 per day (1:14 ratio required) # Instructors _____ x # Days _____ \$ _____

BSA UNIT - CAMPSITE - \$2.00 per person per day, \$25.00 per campsite \$ _____

BSA UNIT - CABIN - \$3.50 per person per day, \$40.00 per cabin \$ _____

TOTAL OWED TO THE GOLDEN EMPIRE COUNCIL \$ _____

Reservation fee and damage deposit is required to make a reservation. The balances of total fees are required 2-weeks before arrival in camp

HOLD HARMLESS AGREEMENT

_____ shall indemnify, hold free and harmless, assume liability for, and defend the BOY SCOUTS OF AMERICA, its chartered affiliates, agents, servants, employees, officers and directors from any and all costs and expenses, including but not limited to, attorney's fees, reasonable investigative and discovery costs, court costs, and all other sums which the BOY SCOUTS OF AMERICA, its chartered affiliates, agents, servants, employees, officers and directors may or become obligated to pay on account of any, all and every demand for claim or assertion of liability, or any claim or action founded thereon arising or allegedly to have arisen out of _____ use of real or personal property belonging to the BOY SCOUTS OF AMERICA, its chartered affiliates, agents, servants, employees, officers and directors.

REMINDER –Please remember to secure all personal and group equipment at all times. All vehicles should be locked and secured.

Organization

By

Title

Date