

**GOLDEN EMPIRE COUNCIL
BOY SCOUTS OF AMERICA**



**RESIDENT CAMP
GUIDEBOOK**



Golden Empire Council does not discriminate regardless of race, color, national origin, gender, religion, age, disability, sexual orientation, marital or family status, political beliefs, and parental status



Camp Lassen, Camp Winton, and Camp Robert L. Cole are the Boy Scout resident summer camps operated by the Golden Empire Council, Boy Scouts of America.

Camp Lassen is the Cub Scout resident summer camp operated by the Golden Empire Council, Boy Scouts of America.

Each camp is fully accredited by the National Council, Boy Scouts of America and each operates under strict guidelines established by the State of California and the counties in which the camps are located.

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Available Online at www.gec-bsa.org – TOUR PERMIT, MEDICAL FORMS

INTRODUCTION

Golden Empire Council is fortunate to provide Three unique High Sierra camping experiences for Boy Scouts and leaders and one for Cub Scouts, leaders, and parents.

This manual is designed to provide the necessary administrative details and forms for unit leaders to prepare for a successful experience at camp. While some of the information contained herein is in the “nice to know” category, some information is essential to the unit leaders. For instance, it is (very) nice to know how to save money by meeting the deadlines for campers to avoid late charges, but it is absolutely necessary that the unit take the correct forms to camp. Please read through this manual very thoroughly.



Each camp will publish a leader’s guide specific to that camp. General information on the camp, program highlights, Boy Scout merit badges to be offered, and recommended equipment are some of the items covered by the camp leader’s guide. A copy of the camp leader’s guide will be provided to each unit signed up for the camp.

More information on our camps can be found on the Internet at www.gec-bsa.org. Click on Camps, then go down to the box for the camp you are interested in and click on the camp link. You can contact the Camp Registrar at 800-427-1417 (toll free in California only), at 916-929-1417 ext. 117, or by email at camping@gec-bsa.org.

THE SUMMER CAMP ADVENTURE

Every hike and overnight campout is a rehearsal for the biggest event of the Scouting year: the unit's summer camp. A time when the whole gang sets out for a week of real honest-to-goodness, out-of-doors Scouting.

To a Scout, summer camp is the greatest adventure that Scouting can offer.

To you, the unit leader, summer camp is the greatest chance you have to get to know each of your boys, and by knowing him, help him to grow - to help him become physically strong, mentally awake, and morally straight.

Take a boy to camp and immediately you set out to work a multitude of influences. The activities of each camp day harden the muscles of his body. The sun tans his skin. The fresh air sweeps through his lungs. He picks up new Scoutcraft skills. He develops some of the resourcefulness and self-reliance of the pioneer. He learns teamwork and team play, learns to get along with other boys, to do his share in common duties.

Nature around him touches him deeply - the stillness of the forest, the freedom of the sky, the beauty of the sunset.

Life in camp has a way of bringing out the character traits of a boy, and the fact that you are there in camp with him, twenty-four hours a day, and can watch his reactions, gives you a clue as to what you can do for him.

You can give him, the shy boy confidence by encouraging him to mix with others. You can give the tongue-tied boy a chance to entertain the gang with a stunt at the campfire. You can confront the bully with the challenge to lend a hand to the boy he bullied; make the shirker realize that when he works for the good of his patrol he works for himself too; make the braggart see himself as others see him.

You can strengthen the unity of each patrol and bolster the leadership of each patrol leader by standing squarely behind him in his efforts.

The ideal method for Scout camping is unit camping under the unit's own leadership - its own Unit Leader, assistant unit leaders and the unit's youth leadership.

And Pack or Troop camping is simply the unit camping together - just as a Troop meeting is simply patrols meeting together, and the pack meeting is simply dens meeting together.

Good Camping!

CAMP ROBERT L. COLE

Mailing address: Camp Robert L. Cole, POB 790, Soda Springs, CA 95728-0790

Emergency Phone: NO PHONES AT CAMP
916-257-9724

RESIDENT CAMP

Camp Robert L. Cole offers Scouts a fantastic summer adventure. A wilderness camp located seven miles North of Cisco Grove, California off of I-80 at an elevation of 6700. There are ample campsites available – affording each unit to have their own campsite if they so desire. Scouts camp in tents, and cook their own meals by patrols. Camp Robert L. Cole also has a dining facility that is able to accommodate 80 persons.

The Camp Robert L. Cole program includes opportunities for advancement for Scouts seeking First Class, as well as challenges for those seeking high adventure. The camp is able to offer shooting sports, fishing, treks, mountain biking, aquatics and sailing. Take advantage of the many lakes in the area, but come home to Lake Sterling, which our campsites overlook.

The beauty of the Camp Robert L. Cole program is in its flexibility. Each unit, with prior arrangements with the camp director, is afforded the ability to develop its own program to suit the needs of the youth and the skill level of the leadership in the troop or crew.

Camp Robert L. Cole. The Golden Empire Council –BSA received a grant from the Cole Family to be used for capital expenses to improve all of the camps managed by the council. All are invited to participate and attend. Please call the council office for further information and details.

CAMP LASSEN

Address: Camp Lassen, 21359 Scout Road, Butte Meadows, CA 95942
Emergency Phone: 530-873-4961

Located 45 minutes east of Chico off Highway 32 near the town of Butte Meadows, at an elevation of 4,200 feet, Camp Lassen was started in 1933 by the Mt. Lassen Area Council. The site had been the location of two early lumber mills before it was acquired by the Blue Diamond Match Company in 1907. It was the origin point for Butte Flume and Lumber Company's V-flume, which followed Big Chico Canyon for 33 miles to Chico. Millions of board feet of rough lumber were shipped to Chico from mills along this route from 1872 to 1874.

Many older Scouts and leaders established a temporary camp at the Chico Meadows site. They laid 4,100 feet of water pipe from the creek to the water tank, cleared 10 of the 90 acres to eliminate fire hazards, and eventually installed a 145 foot flag pole – the largest one-piece flagpole in the West. During the construction of the camp, Metro Goldwyn Mayer filmed special scenes for "Stand up and Fight", a movie about the early days of railroading and its survival in the Cumberland Mountains of Maryland. During the first full camping season, the summer of 1935, the hospital, blockhouse, tent platforms, toilet and shower units, and the first dirt-filled dam was developed. In 1965, Camp Lassen was made part of Bristow Hood Scout Reservation. In 1993, the Camp Lassen Committee and the Jonesville-Butte Meadows Historical Society joined to celebrate the 60th anniversary of Camp Lassen, hosting a reunion that included all groups that ever attended the camp. In addition to Boy Scouts, attending were Girl Scouts, Campfire Boys and Girls, church organizations, groups from the California State University, Chico and the Butte County Sheriff's Posse.

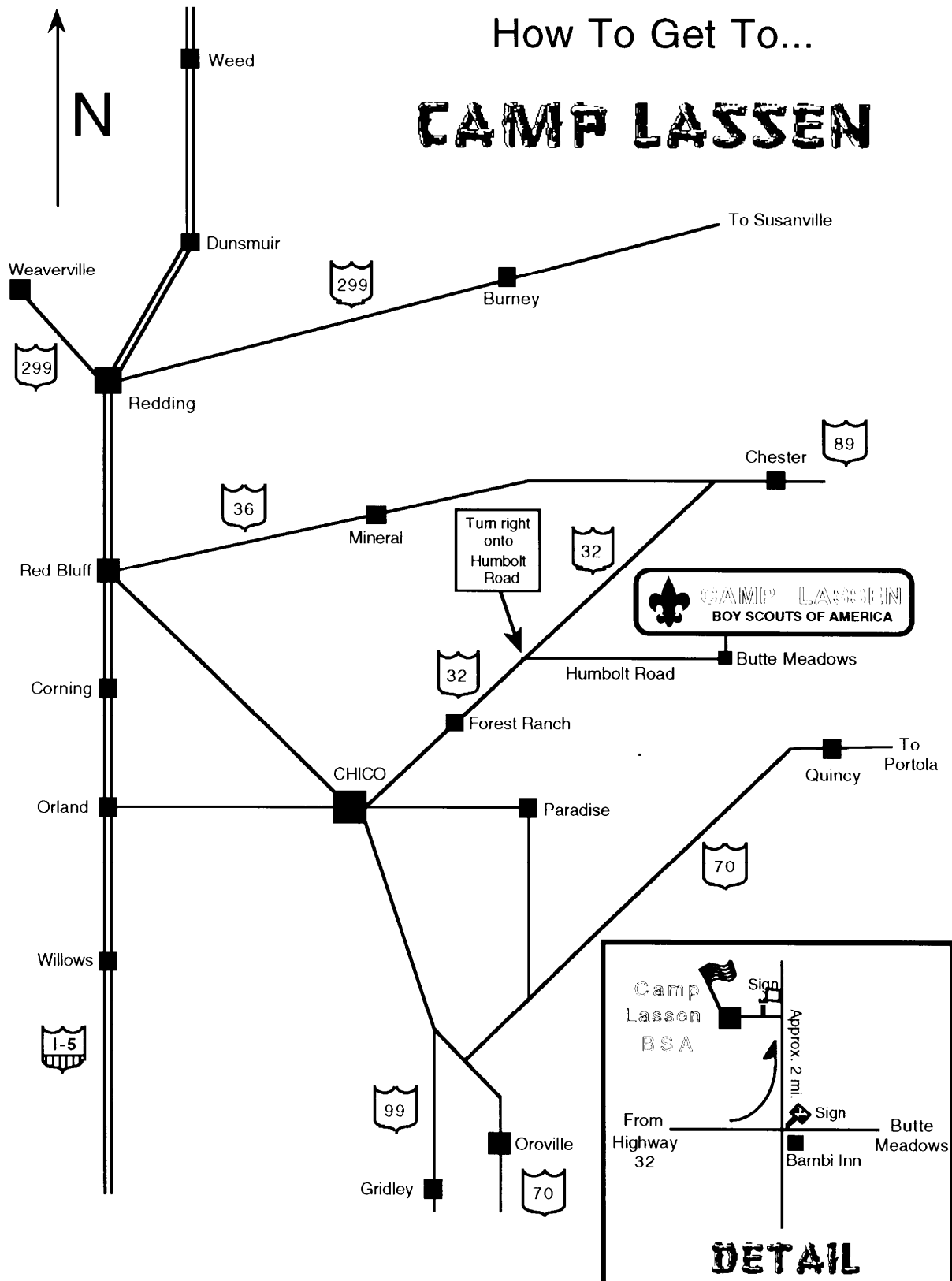
One of the first permanent buildings, Lassen Lodge, built in 1935-36, still serves as the location of the dining hall, offering cafeteria style dining. Because it had been determined that the camp would be a year-round camp for boy's and girls, Lassen features cabins and adirondaks (roofed, three-sided wooden shelters) in addition to the traditional wall tents. A newer dam across Big Chico Creek creates the waterfront area used for aquatic activities.

The traditional camping experience is available to all Scouts with some added special features. The horsemanship merit badge and overnight horse treks are available as part of the summer camp program. Camp Lassen is one of the few camps to offer a comprehensive mountain bike program for Scouts, biking on camp roads or taking overnight bike treks through the scenic Lassen wilderness. Boy Scouts can take advantage of one of the best C.O.P.E. courses available anywhere. The camp's climbing wall offers Boy Scouts an opportunity to learn skills in climbing and rappelling. The Climbing Merit Badge is offered to Scouts through our climbing program or Scouts can climb for fun. A high adventure opportunity can be experienced through the Lassen to Lassen backpacking trek, a hike of over 50 miles.

Directions to Camp Lassen

How To Get To...

CAMP LASSEN



CAMP WINTON

Mailing address: Camp Winton, 40800 Hwy 88, Pioneer, CA 95666
Emergency Phone: 209-295-4139

Camp Winton is an outstanding traditional Boy Scout camp, located on the edge of beautiful Bear River Reservoir, east of Jackson on Highway 88, and borders on the Mokelumne Wilderness. The large, beautiful lake makes Winton a perfect location for a wide variety of aquatics activities. The camp itself sits in a forest woodland, surrounded by large granite boulders and towering cedars, pines and oaks. The entire camp facility is perfect for all types of Boy Scout programming. The camp philosophy is for every troop in camp to have a program of fun and adventure with value to every participating Scout. To accomplish this objective, the staff works to provide instruction in aquatics, personal fitness, outdoor adventure, nature/conservation/ecology, crafts and field sports. Camp Winton offers a full Boy Scout resident camp program complete with merit badge opportunities, as well as a BSA High Adventure program called "Mokelumne Expedition."

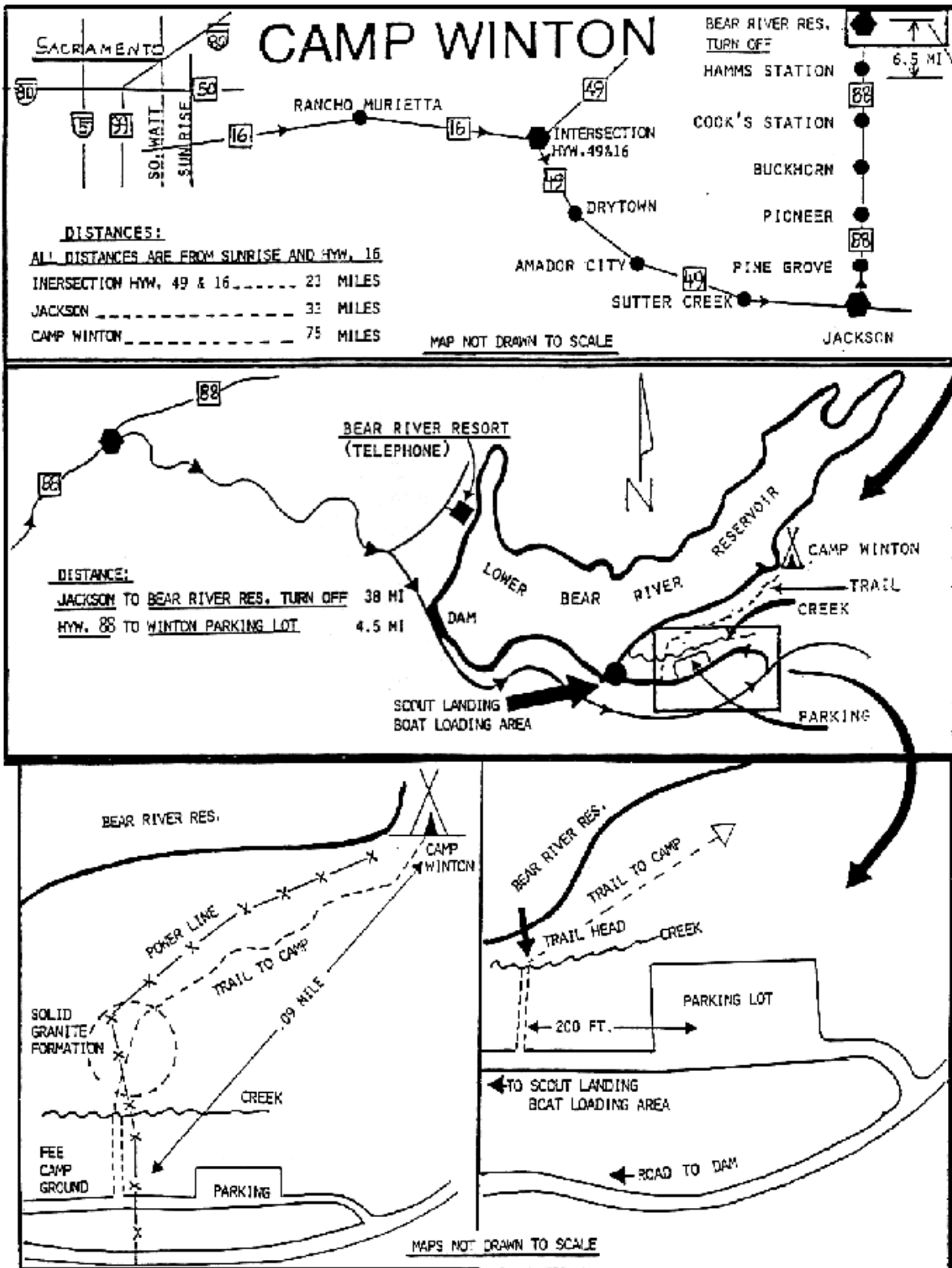
Winton was conceived, circa 1954, when Golden Empire Council leadership established a great relationship with the executives of the "Winton" Lumber Company, along with these executives, Golden Empire Council located a site on Bear River Reservoir. In 1956, then Scout Executive, Alden Barber, and his Executive Board approved funding. Assistant Scout Executive, Martin Mockford was the construction director. Two carpenters were hired and along with weekend work parties of adult volunteers and Scouts, the camp was constructed.

In 1956 and 1957, with camp still under construction, it was used as a base for Explorer camping. Explorers worked half a day on the camp and enjoyed an outdoor camping program for the other half. During this time, the fireplace and chimney on the lodge were built. To get enough rocks, the staff would have each camper trade a rock for their meal. The campers with the largest rock would get to eat first.

Camp Winton was dedicated by the Order of the Arrow in a special ceremony, July 3, 1958, at "Dedication Point." The "Point" was used for many years for the morning and evening flag ceremony, until the area grew too small for the amount of Scouts in attendance. The Camp Winton symbol of the two "W"s, back to back, was taken from the Winton Lumber Company logo. For over forty years Camp Winton has provided an outstanding camp experience to nearly 70,000 Scouts.

Each unit has its own campsite and Scouts eat cafeteria style at the camp lodge. Camp Winton is remote and accessible only by foot or boat for Scouts. A road provides access for equipment, supplies and maintenance only. Scouts hike a mile into camp with their personal gear; the camp truck or barge will bring in the troop gear.

DIRECTIONS TO CAMP WINTON



PREPARING FOR CAMP

Before you go to camp, certain promotional and informational data should be shared with the Scouts and parents in your unit.

SCOUTS

- ❖ What to bring
- ❖ What activities to prepare for
- ❖ What merit badges are offered & prerequisites

PATROLS

- ❖ Get Patrol Flag ready
- ❖ Sharpen skills for interpatrol competition

PARENTS

- ❖ What are camp costs
- ❖ When fees are due
- ❖ Camp dates
- ❖ How to send mail
- ❖ How to contact camp for an emergency

Many Units hold a PARENTS INFORMATION MEETING a few months before camp. This meeting can take place at a Court of Honor, A Committee Meeting, or in place of a unit meeting. It is here the details of camp are presented to the parents. Questions and Answers will take up a majority of the program. Do not expect to have all the answers, but assure the parents that a reply can be found either in this leader's guide, the camp specific guide or through the Council Service Center.

UNIT LEADER

- ❖ Needs to know all of this and more
- ❖ Recruit transportation
- ❖ Recruit camp adult leadership
- ❖ Review **ALL** Medical forms for current signatures, dates, medicines your Scouts are taking and medical concerns
- ❖ Review **ALL** Firearms Permission Forms and know restrictions
- ❖ Know custody status of all Scouts

TROOP LEADERS

- ❖ Need to remember the advancement and activity goals set by their Troop Leader's Council and plan their participation accordingly.

SUGGESTED AGENDA

1. Welcome and Introductions
2. Hand Out Information Sheet
3. Explain Date, Location, Costs
4. Explain Program Highlights
5. Describe Advancement Opportunities
6. Questions and Answers
7. Final Reminders and Good Night

CAMP PROMOTIONAL IDEAS

- ❖ Encourage Webelos to cross-over in February, so that you may prepare them for camp.
- ❖ Have fundraising projects to help boys earn own camp fees.
- ❖ Initiate a program whereby boys who perform well in the Troop get a full or partial scholarship to camp.
- ❖ Invite former or current staff members to your troop.
- ❖ Talk about the activities at camp to heighten interest.
- ❖ Have the Order of the Arrow Camp Promotion team make a presentation to your troop.
- ❖ Use the next information page as a hand out for boys and parents.
- ❖ Review advancement goals of each boy and show them how they can meet these goals and still have fun at camp.

TIMELINE FOR PLANNING YOUR CAMP EXPERIENCE

By February 1:

- _____ 1. Inform all Scouts and their parents of your camp dates.
- _____ 2. Provide promotional information--video, presentation--at unit meeting.
- _____ 3. Recruit adult leaders for camp. Review Leadership Requirements in this book.
- _____ 4. Schedule Youth Protection training for all adults attending camp.
- _____ 5. Note camp fee payment deadlines.
- _____ 6. Assemble individual Scout/Adult packets from forms section and distribute to each camper. Parents update medical form/schedule physical exam as needed.

By March 30:

- _____ 1. Review program guide for specific camp.
- _____ 2. Begin working on any additional program items for camp--skits, flag, songs, etc.

By May 1:

- _____ 1. Plan for the adult leaders attending camp to attend pre-camp meeting.
- _____ 2. Inspect pack equipment and program items for camp.
- _____ 3. Coordinate transportation to and from camp.

One month before camp:

- _____ 1. Turn in Tour Permit to your local Council Service Center for processing.
- _____ 2. Collect permission slips for travel to and from camp.
- _____ 3. Collect medical forms for each Scout/adult as required. It is recommended that **copies** be taken to camp; parents should keep the originals for future use.
- _____ 4. Notify Council Camping Registrar **in writing** of Scouts with medical/dietary restrictions.
- _____ 5. Complete camp specific program forms as required.
- _____ 6. Collect Camper Early Release Forms for all Scouts attending camp.

One week before camp:

- _____ 1. Final check on transportation.
- _____ 2. Prepare 3 copies of your camp roster (one for the Director, one for the Medical Staff and one for yourself)
- _____ 3. Inspect individual and pack gear.
- _____ 4. Remind campers to bring a sack lunch or money for lunch to and from camp.
- _____ 5. Review items on Unit Leader Departure Day Checklist.



Resident Camp Fees Summer 2011

Council Camping Desk: 916-929-1417 ext. 117 or toll free (California) 800-427-1417 ext. 117, camping@gec-bsa.org

CUB SCOUT RESIDENT CAMP

Camp Fees	Youth	\$179.00 per person
	Adult:	\$149.00 per person
	Out of Council Youth:	\$185.00 per person

Payment Schedule

Camp Reservation	\$100.00 per unit, per camp session
February 28, 2011	Camper Confirmation of \$50.00 per youth/Adult
May 06, 2011	Balance Due
May 13, 2011	\$20.00 Additional Late Fee per camper not paid in full

BOY SCOUT RESIDENT CAMP

Camp Fees	Youth:	\$200.00 per person	Mokelumne Expedition (Camp Winton Only)
	Youth:	\$310.00 per person	
	Adults:	\$112.00 per person	
	O/C Youth:	\$320.00 per person	

Payment Schedule

Camp Reservation	\$100.00 per unit, per camp session
February 28, 2011	Camper Confirmation of \$50.00 per youth/adult
April 29, 2011	Balance Due
May 2, 2011	\$20.00 Additional Late Fee per camper not paid in full

To secure a campsite reservation, go to www.gec-bsa.org/residentcampreservations. with a \$100 deposit. This \$100 deposit applies to total camp fees, is non-refundable (but is transferable to another Golden Empire Council High Sierra Camp in the same year), and will hold a unit's reservation until the camper confirmation is due, after which time a \$50 confirmation payment is required to hold each camper space at camp.

The Council reserves the right to cancel the reservation if payments are not received in full by each of the payment schedule dates, and to adjust campsites or to add another unit to the campsite if campsite capacity is not met by the number of camper confirmation payments.

POLICY INFORMATION

DAY OF ARRIVAL

Boy Scout troops normally arrive in camp on Sunday, after 1:00 p.m. Troops arriving on Monday morning should plan to be in camp early so they can get the medical checks and swim checks finished as early as possible. Arrival on Saturday is permitted, with approval from the camp director. Troops arriving on Saturday are responsible for their own program and feeding until Sunday evening.

TOUR PERMITS

Every unit attending camp must file a Local Tour Permit Application. This is the formal approval given by the Golden Empire Council to participate in summer camp. It should be filled out entirely and approved at the Council Service Center at least two weeks before arriving in camp. A copy of the tour permit will be asked to be shown at camp check-in. The unit leader needs to hold on to the tour permit in case they leave camp with their scouts for any reason.

BOY SCOUT PROVISIONAL CAMPING

Any Boy Scout who cannot attend camp with his troop is invited to attend any of our three resident camps as a "Provisional" Scout. He will be placed with another troop while in camp; that troop will provide the necessary leadership for the Scout. This option is not available for Cub Resident Camp.

CAMPERSHIPS

A Scout is Thrifty and as such is encouraged to do all he can to help pay his way to camp. At times, however, it is difficult for a Scout and his family to raise the full fee for summer camp. Limited financial help is available from the Golden Empire Council on an individual basis for Scouts and Cub Scouts who could not otherwise go to camp due to financial hardships. Scoutmasters and Cubmasters in the Golden Empire Council who know of any youth with a legitimate need for financial help are encouraged to help that Scout or Cub apply for a Campership. The Campership Application is available at any Council Service Center or on the council website. Camperships are available for *youth members of the Golden Empire Council only*.

INSURANCE

Every unit attending camp **must** be covered by some type of accident and sickness insurance plan. All units registered in the Golden Empire Council are covered under the BSA Campers' Accident and Sickness insurance plan. Some Council's also provide this insurance to their registered units; others offer the insurance to their units at a small fee. Some units are covered by their chartered partner.

All units from councils other than the Golden Empire Council must provide proof of insurance to the Camp Registrar no later than June 1st. **If proof is not received by June 1st, the Golden Empire Council will purchase the BSA Campers' Accident and Sickness insurance for the unit at a cost to the unit of \$1.00 per person per day. The cost will be billed to the unit.**

REFUNDS

The \$100.00 reservation deposit is non-refundable.

Because the Golden Empire Council must begin making financial commitments for staff, supplies, etc. many months prior to the camp sessions, all participants are required to make a financial commitment to summer camp of at least \$50.00 by the deposit deadline. This per person camper confirmation deposit is non-refundable, but may be applied to an *additional* camper from the same unit, as long as the total number of youth scheduled to attend does not decrease.

If the camper confirmation deposit is not made by the deposit deadline, the unit will be charged in full for the number of reservations claimed on the original camp reservation.

The council reserves the right to cancel the reservation if payments are not received in full by each of the payment schedule dates, and to adjust campsites or to add another unit to the campsite if campsite capacity is not met by the number of camper confirmation payments.

All fees become non-refundable after the full payment deadline. Individual fees, however, may be refunded at the discretion of the Golden Empire Council in the following cases:

- camper/family emergency - serious illness, death or out-of-the-area relocation
- required summer school during the camp session

There will be a cancellation fee of \$50.00 per camper; no exceptions.

Only the Unit Contact Person may make a refund request. Please provide the following information.

- unit type and number and district
- name of camp attended
- camp session attended
- reason for refund

Refund requests must be received at the Council Service Center in Sacramento no later than **August 31st**. No refunds will be considered for requests received after this date. Refunds will be made payable to the unit only. **It is the responsibility of the unit leadership to understand and abide by the Council Refund and Resident Camp Fee policies.**

LEADERSHIP REQUIREMENTS

- ◆ Each unit is required to have at least two adult leaders. The recommended ratio is one adult for every eight to ten Boy Scouts, and one adult for every four Cub Scouts.
- ◆ The unit leader at camp must be a registered adult Scouter at least 21 years of age, preferably the unit's year-round leader or assistant leader.
- ◆ The second adult may be a registered Scouter, 18 years old or older, or the parent of a participating Scout.

LEADER RESPONSIBILITIES

- ◆ Unit leaders are responsible for the behavior of their Scouts at all times and for enforcing camp rules. Adults should know where the Scouts are and should sit with the boys at meals and monitor the Scouts' behavior: Whittling on trees and "sword fighting" with sticks are unacceptable.
- ◆ Activity areas requiring specialized supervision--such as the waterfront, archery range and rifle range--are supervised by qualified, certified adult staff members. Any program supervisor may request the assistance of adult leaders.

- ◆ Enforce the buddy system: **Scouts are not to go off by themselves.**
- ◆ Damage to camp property is not tolerated. Golden Empire Council expects full restitution, including the full cost of materials, labor, and other costs related to replacement or repairs.
- ◆ Unit leaders must follow instructions under “YOUTH LEAVING CAMP PROPERTY” section of this guide for any youth needing to leave camp early.
- ◆ It is the responsibility of the unit leader to inform the camp, in writing, of the physical or mental disabilities of any youth or adult camper, so that the camp can provide proper accommodations.

YOUTH PROTECTION

All adults participating with their unit at camp must be trained and listed on the Youth Protection Training Form. Each unit is responsible for making sure all adults receive this training before arrival. Contact your district training chair for assistance.

The Youth Protection policies of the Boy Scouts of America begin with selecting the best possible leaders. The following policies provide additional security for boys in the program and protect adult leaders against false allegations of abuse.

- ◆ **Two deep leadership.** Two registered adult leaders or one registered adult leader and a parent of a participant, one of whom must be at least 21 years of age, are required on all trips and outings. The chartered organization is responsible for ensuring that sufficient leadership is provided for all activities.
- ◆ **No one-on-one contact.** One-on-one contact between adults and youth members is not permitted. In situations that require personal conferences, the meeting should take place in view of other adults and youth.
- ◆ **Respect of privacy.** Adult leaders must respect the privacy of youth members in situations such as changing clothes or taking showers at camp. Adults should intrude only to the extent that health and safety requires. They should also protect their own privacy in similar situations.
- ◆ **Separate accommodations.** When camping, no youth is permitted to sleep in a tent of an adult other than his own parent or guardian.
- ◆ **Proper preparation for activities.** All activities should take into consideration the capabilities of the participating Scouts. No activity should be undertaken without proper preparation, equipment, clothing, supervision, and safety measures.
- ◆ **No secret organizations.** The Boy Scouts of America does not recognize any secret organization as part of its program. All activities are open to observation by parents and leaders.
- ◆ **Appropriate attire.** Proper clothing for activities is required--for example, skinny-dipping is not appropriate in Scouting.
- ◆ **Constructive discipline.** Discipline used in Scouting should be constructive and reflect Scouting's values. Corporal punishment is never permitted.
- ◆ **Hazing prohibited.** Physical hazing and initiations are prohibited and may not be included as part of any Scouting activity.

MALE AND FEMALE SLEEPING ARRANGEMENTS

- All leaders are expected to reflect high moral standards established by custom, traditional values, and religious teachings.
- Male and female leaders require separate sleeping facilities. Married couples may share the same quarters if appropriate facilities are available.

VISITORS TO CAMP

- ❖ Visitors are welcome at any time. However, certain days (such as the last full day of the session) will serve better than others.
- ❖ All visitors must check in with the Camp Director upon arrival.
- ❖ Guest meals are available for a modest fee.
- ❖ Siblings and friends are not allowed at camp without prior permission. **They do not participate in program activities.**
- ❖ No pets allowed in camp, except for Seeing Eye dogs.

YOUTH LEAVING CAMP PROPERTY

Once a boy has checked into the summer camp program, he is not authorized to leave the property except in an emergency. Authorization can be granted for a boy to be picked up by a parent or family member using the following guidelines:

- ◆ The Camp Director must be notified in writing from the parent or guardian having custody of the child through the Scout leader in charge of the unit upon check-in. If a camper is to be picked up before the end of the camping session, this notification must also say who is authorized to pick up the child. The Camper Early Release Form must be filled out completely and signed.
- ◆ Upon arrival of the adult having permission to pick up the camper from the camp, the adult must check in with the Camp Director at the camp office.
- ◆ The Camp Director will notify the adult leader of the unit who will verify whether this is the correct adult to pick up the camper.
- ◆ If the adult picking up the camper is the correct person confirmed by the adult unit leader, the boy will then be contacted and released to the adult by the Camp Director.
- ◆ If an adult camp leader is taking a boy home during the camp week, he must check out with the Camp Director and must inform the Camp Director upon his return to camp. If the child is not directly related to the adult leader, two-deep leadership guidelines as stated in the youth protection training must be followed. Upon returning to the camp property, the adult leader must check in with the Camp Director.

Note: Parents should be encouraged not to pick up a child until the conclusion of the total session program, usually following breakfast on the last day of camp.

The Camp Director will require the unit leader to complete the Camper Early Release Form when emergency situations occur, such as death in the family or serious injuries.

Verification of authorized persons to remove campers in case of emergencies shall be by telephone with the youth's parent or legal guardian. The Camper Early Release Form shall be kept as a part of the camp's permanent file. In the absence of the Camp Director, the Assistant Camp Director, Business Manager or Camp Program Director shall coordinate the early release of a camper. The above listed camp personnel shall be trained by the Camp Director.

TRAVELING TO CAMP

Each unit is responsible for furnishing its own transportation to and from camp. Each Scout must have a signed Parent Authorization for Trip/Activity Medical Treatment for travel to and from camp. This signed form should be given to the driver of the vehicle in which that Scout rides, and collected by the unit leader on arrival at camp.

Traveling to camp in caravans is discouraged. Arranging for several checkpoints en route is preferable. Most importantly, make sure all everyone has had a good meal and plenty of rest before making the trip to camp. Units traveling distances of more than two hours should plan at least one rest stop on their way to camp. Remember, in most cases the first meal the Scout will have could be as much as six hours after arrival at camp. Make sure your Scouts are physically prepared for the day.

Under NO circumstances are youth or adults to ride in the backs of trucks, trailers, or campers.

TRADING POST

The Trading Post is the camp store, offering a full assortment of necessities, souvenirs, craft and snack items. Snack items may not be sold after dinner. The amount of money to be brought to camp depends on the items each Scout or adult plans to purchase. From \$40 to \$50 should meet the needs of most for purchase of snacks, souvenirs, and craft items for the week.

It is suggested that each unit have one or more adults acting as bankers, holding and disbursing money to each Scout as needed. They can also ensure that money allocated by the parent for a T-shirt or hat is used to make that purchase.

YOUR CAMP - YOUR HOME

This is your High Sierra camp. It belongs to you. It is a temporary home to Scouts and Scouters. Your cooperation is needed to keep it neat. *"A Scout is Clean."*

CAMP CLEANLINESS

Take anti-bacterial soap for washing hands and encourage air-drying of all Scouts' hands and utensils in the campsite, before, during, and after food handling. 99% of camp sickness comes from unclean hands and unclean food handling, preparation and clean up.

CAMP WEATHER

Be Prepared! Bring the proper camping equipment. Be prepared for rain by having the Scouts sleep off the ground...on cots. Small cots can be obtained from Army Surplus, Salvation Army stores, or the BSA catalog. We suggest to parents that they invest in a cot--the sleeping bag is not as important as a dry bed and dry clothes. Remember that an unhappy camper usually does not return!!

REST

Sleep can be one of the leading causes of a great or poor week. Each person needs a certain number of hours each night to rest. Therefore, adult leaders should see that from 10:00 p.m. until 6:00 a.m., the campsite is quiet, permitting those who wish to sleep the chance to get in eight hours of rest. Unit leaders are required to stay with their Scouts after 10:00 p.m.

CAMP HEALTH

MEDICAL FORMS

Golden Empire Council summer camps are located at altitudes several thousand feet above sea level, which can add additional health-related problems not normally experienced at lower elevations. Therefore, the Council Risk Management Committee has determined that parts A, B and C of the medical form are required by **ALL PERSONS** attending resident camp. Requests for waivers of this requirement for religious reasons are available. A photocopy of the medical form should be brought to camp; the original form should be retained for future use by the unit.

Each camp property has a medical lodge and on-site medical staff. All Scouts and adults will have a medical review upon arrival in camp. Serious injuries or illness requiring hospitalization will be transported to a local medical center where the camp has an advance agreement for treatment. Transportation to and from a medical center is the responsibility of the unit, unless emergency treatment is required.

NO MEDICAL EXAMINATION – NO CAMP!!!! NO EXCEPTIONS!

SPECIAL NEEDS

All prescription medicines (including those needing refrigeration) are to be locked in the camp's medical lodge. An exception may be made for a limited amount of medication to be carried by a camper, leader, or adult for life-threatening conditions, including bee-sting or heart medication, and inhalers, or for a limited amount of medication approved for use in a first aid kit.

Scouts with special medical concerns:

- ◆ Must have a written record of the nature of ongoing treatment and care.
- ◆ May be required to have a parent accompany the Scout to camp.

Special dietary needs of Scouts or adults: need to be submitted in writing at least 30 days prior to arrival at camp to one of the Council Service Centers, with leaders verifying that the kitchen staff has this information upon check-in at camp. Scouts and adults may bring special foods to camp. They will be stored in the kitchen as appropriate.

Religious Waivers: in keeping with established policy, it is understood that there may be instances where the medical examination policy is in violation of the religious convictions of the individual. The requirement is waived with a written statement from the camper/camper's parents and proper church officials that a definite violation of religious conviction is involved.

PREVENTING HOMESICKNESS

One of the biggest problems for Scouts attending camp may be that of homesickness! Each family can be of great assistance to the unit leaders by stressing to their Scouts the fun they will have, the new friends they will meet, the fantastic Scouting adventure they will experience, and the achievements they will conquer! Family members should not mention how much they will miss the boys or that the boys will miss mom or dad, TV or video games.

Scouts will be kept busy with a variety of activities and the unit leaders and camp staff will look for signs of homesickness. The staff can be especially helpful in case of homesickness so that each boy will be able to remain in camp and have a positive experience.

Another problem associated with homesickness is caused when a boy telephones home. Once a boy talks to mom or dad, if he was not homesick there is a good chance he will be after calling. Please have parents discourage their sons from telephoning home, except in an emergency. If the boy insists on telephoning home from camp, he should get permission from his unit leader. When unit leaders receive such requests, they should discuss the situation with a commissioner before allowing the boy to use the telephone.

CAMP SAFETY

For the well being of Scouts, leaders, and parents at camp, the camp staff encourages the following important practices:

AQUATICS SAFETY

- ◆ Aquatic areas are under the supervision of adults certified by the BSA National Camp School at all times.
- ◆ The Safe Swim Defense plan and Safety Afloat principles are followed at all times on the waterfront. Swim checks are required of all Scouts and Scouters before participating in aquatic activities. All aquatic activities follow the buddy system. Scouts are paired within the same ability groups.
- ◆ The aquatics program is primarily recreational. Boating activities (canoes, rowboats) are limited and operate under the guidelines of Safety Afloat.
- ◆ Scout adult leaders are required to take Safe Swim Defense and Safety Afloat training prior to any unit activity involving aquatics outside of Scout resident camp. For your convenience, these two training courses may be offered at camp.

FIRE SAFETY

In the forest, fire is always a hazard. These precautions prevent and control fire in camp:

1. Campfires in unit sites must be under adult supervision at all times--fires must be dead out.
2. Scouts are not allowed to play with matches, lighters, or hot sparks.
3. Adults may not smoke in any camp building or activity area.
4. Flames from any source are not permitted in tents or within 10 feet of tents. Only battery operated lanterns or flashlights are allowed. All tents must be posted with "NO FLAMES IN TENTS".
5. If a fire starts in a tent, exit immediately and collapse the tent poles inward.
6. A Forest Service Campfire Permit, available from a ranger station or Forest Service Officer, is required for any campfire off camp property.
7. Fire drills are held during each session, in accordance with state law. Upon hearing the alarm, all Scouts must report immediately to the camp designated assembly area. Adult leaders then report to the Camp Director or staff designee that the unit is present and everyone is accounted for.
8. Never remove the fire tools from your campsite.
9. In case of fire, the central alarm system or camp staff member will notify you.

PERSONAL SAFETY

- ◆ Wear shoes at all times (except in the showers where beach thongs are recommended). An old pair of shoes or “water socks” may be worn at the waterfront to protect your feet.
- ◆ Do not run unless it is part of a program activity. Stay on the trails and out of the non-staffed program areas.
- ◆ Do not walk on or dislodge rock or wood trail outlines or markers.
- ◆ Please respect the privacy of the camp staff by staying out of their living areas.
- ◆ Do not throw rocks, sticks, pine cones, or other objects, except in designated areas.
- ◆ Report any maintenance problems to the Maintenance Director or Camp Director immediately.
- ◆ Do not leave food, candy, etc. in tents or unit campsites at night. Food smells attract unwanted camp visitors.
- ◆ The camp operates on the buddy system. Scouts should always be with at least one other Scout, including in the tent at bedtime.
- ◆ Help keep camp clean; leave camp better than you found it. Put all trash in garbage cans.

SHOOTING SPORTS SAFETY

Field sports training teaches skills, discipline, self-reliance, sportsmanship, and conservation--all elements of character that Scout leaders try to instill. Objectives to be learned are:

- 1) Skill in the activity
- 2) Safety through self-imposed discipline
- 3) Attitudes and habits, which help build good character and physical fitness

To achieve these objectives:

- The shooting ranges are under supervision of adults certified by the BSA National Camp School at all times. Boy Scouts have the availability to shoot .22 cal rifles, black powder muzzle loading rifles, shotguns and bows and arrows at most camps. Cub Scouts have the availability to shoot BB guns and bows and arrow at most camps.
- Permission slips are required from parents or guardians authorizing their Scout to shoot firearms. This form must be turned in to the Field Sports Director prior to any Cub Scout or Boy Scout handling any firearm or bow and arrow.
- Personal firearms of any caliber, ammunition, hunting arrows, cross bows, throwing knives, and bullwhips may not be brought to camp.
- In order to maintain the safe operation of any firearms range and the archery range, the Field Sports Director will ask that the range staff perform all personal coaching only. This limits the distractions while scouts are shooting and allows all participants to hear the range commands.

GUIDE TO SAFE CAMPING

ALCOHOL AND DRUGS

"It is the policy of the Boy Scouts of America that the use of alcoholic beverages and controlled substances are not permitted at encampments or activities on property owned and/or operated by the Boy Scouts of America, or at any activity involving participation of youth members."

This policy will be strictly enforced for all those that use camp facilities.

SMOKING

The Boy Scouts of America's position on smoking strongly urges leaders not to use tobacco products in any form nor to allow their use in the presence of youth. Therefore, due to medical evidence and growing community sensitivities, a *smoke-free* environment policy was developed. "All buildings and facilities under control of the Golden Empire Council are to be designated as nonsmoking facilities. Smoking outside entrance/exit doors is prohibited at any location. In addition, all Scouting functions, meetings, or activities will be conducted on a smoke-free basis with permitted smoking areas located away from all participants."

The Camp Director will identify those limited outdoor areas where smoking is permitted. In most cases, smoking is limited to the campsite **only!** Smoking will not be allowed in program areas, campfire bowl and all buildings.

HAZING

Older Scouts sometimes feel that new Scouts should be "initiated" into the Troop with a hazing activity. You should be alert to this desire of older boys and direct efforts into meaningful initiation programs. Hazing has no place in Scouting, nor does running the gauntlet, belt line or similar punishments.

DISCIPLINE

Corporal punishment will not be tolerated in camp. Physical abuse such as manhandling, pushups, and loud, abusive screaming are also not allowed as punishment for youths. For problems in camp, please see the Camp Director for proper action.

FIREWORKS

Fireworks are especially dangerous at camp. Both State and County agencies prohibit their use in these mountains. NOTHING of this sort may be brought into camp for any reason. Seriously, fireworks will NOT be tolerated or permitted and any that are found will be CONFISCATED and not returned. Persons having fireworks are subject to immediate dismissal from camp.

POLICY ON USE OF CHEMICAL FUELS (LIQUID, GASEOUS, OR JELLIED)

For safety reasons, knowledgeable adult supervision must be provided when Scouts are involved in the storage of chemical fuels, the handling of chemical fuels, in the filling of stoves or lanterns, or the lighting of chemical fuels.

Battery operated lanterns and flashlights should be used by Scouts in camping activities, particularly in and around canvas tents. No chemical fueled lantern or stove is to be used inside a tent.

Kerosene, gasoline, or liquefied petroleum fuel lanterns may be used for outdoor lighting. Strict adherence to the safety standards and instructions of the manufacturers in fueling and lighting such devices must be carried out under the supervision of a responsible and knowledgeable adult.

Both gasoline and kerosene shall be kept in a well marked approved containers (never in a glass container) and stored in a ventilated locked box at a safe distance (minimum 20 feet) from buildings and tents.

The use of liquid fuels for starting any type of fire is prohibited. This includes damp wood, charcoal, and ceremonial camp fires. Solid type starters are just as effective, are easier to store and carry, and are much safer to use for this purpose.

GUIDELINES FOR SAFE USE OF CHEMICAL STOVES AND LANTERNS

1. Use compressed or liquid fuel stoves and/or lanterns only with knowledgeable adult supervision, and in Scout facilities where and when permitted.
2. Operate and maintain regularly according to manufacturers' instructions included with the stove or lantern.
3. Store fuel in approved containers and in storage under adult supervision. Keep all chemical fuel containers away from hot stoves and campfires, and store below 100 degrees Fahrenheit.
4. Let hot stoves and lanterns cool before changing cylinders of compressed gases or refilling from bottles of liquid gas.
5. Refill liquid gas stoves and lanterns a safe distance from a flame, including other stoves, campfires, and personal smoking substances. A commercial camp stove fuel should be used for safety and performance. Pour through a filter funnel. Recap both the device and the fuel container before igniting.
6. Never fuel a stove or lantern inside a cabin; always do this out of doors. Do not operate a stove or lantern in an unventilated structure. Provide at least two ventilation openings, one high and one low, to provide oxygen and exhaust. Never fuel, ignite, or operate a stove or lantern in a tent.
7. Place the stove on a level, secure surface before operating.
8. Periodically check fittings on compressed gas stoves and on pressurized liquid fuel stoves for leakage with soap solution before lighting.
9. When lighting a stove keep fuel bottles and extra canisters well away. Do not hover over the stove when lighting it. Keep your head and body to one side. Open the stove valve quickly for two full turns and light carefully, with head, fingers, and hands to the side of the burner. Then adjust down.
10. Do not leave a lighted stove or lantern unattended.
11. Do not overload the stovetop with extra heavy pots or large frying pans. If pots over 2 quarts are necessary, setup a separate grill with legs to hold the pot and place stove under grill.
12. Bring empty fuel containers home for disposal. Do not place in or near fires. Empty fuel containers will explode if heated.

PERSONAL GEAR FOR SCOUTS AND LEADERS

- ◆ High Sierra weather is unpredictable in the summer months and may change quickly. Bring clothing appropriate for heat, cold, and rain.
- ◆ The Official BSA uniform is appropriate dress any time during the week.
- ◆ Scouts wear full uniforms at evening flag ceremonies and dinner. BSA activity uniform is daytime wear.
- ◆ Be sure all personal items are marked with full name and unit number. Neither the adult volunteers, the camp, nor the camp staff are responsible for lost or misplaced items.

CLOTHING

Uniform, uniform hat
 T-shirts
 Shorts
 Jeans (optional)
 Swim suit and towel
 Pajamas or sweats
 Sweater, jacket, or sweatshirt
 Tennis shoes
 Sturdy shoes for hiking
 Old tennis shoes/water socks for swimming
 Underwear (1 pair per day)
 Socks (1 pair per day)
 Handkerchiefs/tissues

OPTIONAL ITEMS

Camera and film
 Musical instrument
 Sewing kit
 Pen, pencil, paper
 Money for trading post (\$20-\$40)
 First aid kit
 Watch
 Cot for leaders
 Sunglasses
 Whistle on cord
 Compass
 Fishing pole
 Pocket knife (need unit leader permission,
 Totin'Chit/Whittling Chip card required)

PAPERWORK (Signed, dated)

Health form (Class 1 or 3)
 Physical form (Class 2 or 3)
 Trip/activity medical permission slip
 Shooting Sports permission slip

AND VERY IMPORTANT

Prescription medications
 Sack lunch for drive to camp
 Lunch money for return from camp

CAMPING GEAR

Sleeping bag or blankets
 Ground cloth
 Foam pad or air mattress
 Pillow (optional)
 Pack/duffel bag/suitcase
 Day pack/fanny pack
 Canteen or water bottle
 Drinking cup
 Flashlight, extra bulb/batteries
 Clothes line--1/4"(10-20 feet) and pins
 Matches, fire lighting devices (adults only)

TOILET KIT

Toothbrush and toothpaste
 Comb
 Sun screen
 Soap (biodegradable)
 Lip balm
 Insect repellent (non aerosol)
 Towel, washcloth
 Deodorant
 Shaving gear (adults)

UNAUTHORIZED EQUIPMENT

Hunting bows, crossbows, arrows
 Firearms, ammunition, Cap guns
 Fireworks
 Illicit drugs
 Alcoholic beverages
 Tobacco products
 Matches, Fire Lighting Devices (Adults only)
 Knives with blades longer than 3"
 Fixed blade, sheath knives
 Open toed shoes
 Expensive jewelry
 Portable radios, tape players
 CD players, computer games
 Animals-brought to or from camp

FORMS REQUIRED AND CHECK IN PROCESS

There are a number of forms--for the group as well as for individuals--required for camp attendance. Overall suggestions for successful forms management include:

Recruit a leader whose only role is to disperse and track forms required for camp.

Read and complete each form carefully.

Ensure that authorized signatures are obtained as required.

The following forms are required for camp:

Unit Forms

- Local Tour Permit Application.** Available at all Council Service Centers and on the Internet at www.gec-bsa.org (click on Resources). Submit the form to your local Council Service Center at least **2 weeks prior to your departure**. The bottom signed portion will be requested when you check in at camp.
- Camp Roster.** List all youth and adult campers, with emergency contact names and telephone numbers. Bring 3 copies to camp (one for the Director, one for the Medical Staff and one for yourself)
- Youth Protection Training Roster.** Make sure all adults coming to camp have had youth protection training within the past 2 years, and record that date on this form.

Individual Forms

- Personal Health and Medical Record.** Available at all Council Service Centers and on the Internet at www.gec-bsa.org (click on Resources). Every camper must have a health form. See the Health section of this camp guide for further information.
- Parent Authorization for Trip/Activity Medical Treatment.** Provides leaders transporting boys to camp permission to treat them. This form should travel to camp in the same vehicle as the camper, not be held together by the tour leader. It is the one form in this packet that should **not** be handed in at camp. The unit leader should collect them on arrival and hold them for departure.
- Parental Firearm Authorization Form - Consent for Minor to use Firearms, BB Rifles and Archery Equipment.** Must be completed by a boy's parent or legal guardian in order for him to shoot rifles, shotguns and bow and arrows (for Boy Scouts) or BB rifles and bow and arrows (for Cub Scouts).

The speed of your unit's check in will be greatly improved if:

- All forms** (tour permit, camp rosters, youth protection training, Scouts and adult medicals, shooting sports permission) are **organized by type and readily available**. Since the forms are processed and used in different locations at camp, have all medical forms, all shooting sports permission slips, etc. grouped together rather than by individual camper.
- Boys and adults wear swimsuits to camp underneath the travel uniform.** The swim check is the first activity after medical checks. If wearing swimsuits to camp is not possible, then they should be easily accessible for the group, without having to unpack at the campsite.

UNIT LEADER DEPARTURE DAY CHECKLIST

(Reproduce for unit use)

Before traveling to camp, check that you have the following:

- Tour Permit bottom section, returned from Council Service Center**
- Camp Roster--3 copies** (One for the Director, one for the Medical Staff and one for yourself)
- Youth Protection Training Roster**
- Personal Health and Medical Record for each Scout and adult (Copy)**
- Parent Authorization for Trip/Activity Medical Treatment for each Scout**
- Camper Early Release Form for each Scout who is expected to leave camp early**
- Parental Firearm Authorization Form for each Scout**
- Transportation arranged back home from camp**

Check that each Scout has:

- A lunch for trip to camp and lunch money for the trip home**
- Spending money for the camp Trading Post**

YOUTH PROTECTION TRAINING ROSTER

UNIT LEADER: _____

Unit: _____

Camp: _____ **Session:** _____

Adult Leader Name	Date of Training
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	

As the unit leader responsible for Youth Protection training in this unit, I verify that the above adult leaders have completed Youth Protection Training on the dates listed.

NAME (Printed) _____ SIGNATURE: _____

(Reproduce for Unit use)

CAMPER EARLY RELEASE FORM

Camper: _____ Unit: _____

Address: _____ City: _____ Zip: _____

Unit Leader Name: _____ Phone: (H) _____

Address: _____ City: _____ Zip: _____

Unit Leader Signature Approval for Release: _____

Date: _____ Time: _____ AM _____ PM _____

Name of Person to Whom Camper is Released: _____

Address: _____ City: _____ Zip: _____

Phone: _____

Date of Release: _____ Time of Release: _____ AM _____ PM _____

Proof of Identity of Said Person: _____

Reason for Release: _____

Camp Director's Comments: _____

Camp Representative's Signature: _____

Date _____ Time _____

PARENTAL FIREARM AUTHORIZATION FORM

CONSENT FOR MINOR TO USE FIREARMS, B.B. RIFLES AND ARCHERY EQUIPMENT*

Youth Name _____ Unit # _____

Address _____

City _____ State _____ Zip Code _____

Phone # _____

Parent/Guardian's Name _____

Address (If different than above) _____

Phone Number (H) _____ (W) _____

I, the undersigned parent or legal guardian of _____, a minor, do hereby authorize the Golden Empire Council to furnish firearms, B.B. rifles and archery equipment, as appropriate**, to the minor named herein for the purpose of instruction in the safe handling and shooting of firearms, target shooting and related activities under the supervision of the Shooting Sports Director and range staff.

This authorization will remain in effect for said minor while he is participating in any Boy Scouts of America program or activity related to firearms, unless revoked in writing by the undersigned and said revocation personally delivered to the Council Service Center.

Parent/Guardian

Name _____
(please print)

Signature _____

Date _____

*California Penal Code Section 12522:

S12551. Furnishing Firearm To Minor Under 18 Without Permission of Parent. -- Every Person who furnishes any firearm, air gun, or gas operated gun, designed to fire a bullet, pellet, or metal objective, to any minor under the age of 18 years, without the express or implied permission of the parent or legal guardian of the minor, is guilty of a misdemeanor.

** Firearms and archery equipment are used by Boy Scouts; B.B. rifles and archery equipment are used by Cub Scouts.

PARENT AUTHORIZATION FOR TRIP/ACTIVITY AND MEDICAL TREATMENT

I, the undersigned parent/guardian of _____
(Scout)

authorize his participation in the Golden Empire Council summer camp program at

_____ on _____,
(Name of camp) (Dates of Camp)

including travel to and from camp by motor vehicle. I understand the trip/activity will be under the general supervision of _____.
(Registered Adult Leader's Name)

In case of emergency, I understand reasonable effort will be made to contact me. In the event I cannot be reached, I authorize the physicians or hospitals selected by the adult leader to provide medical treatment, including, without limitation, hospitalization, anesthesia, surgery, medication by injection or otherwise, and release to the adult leader.

(Signature of Parent/Guardian)

(Date)

(Address)

(24-hour Emergency Phone Number)

(Medical Insurance Co.)

(Policy Number)