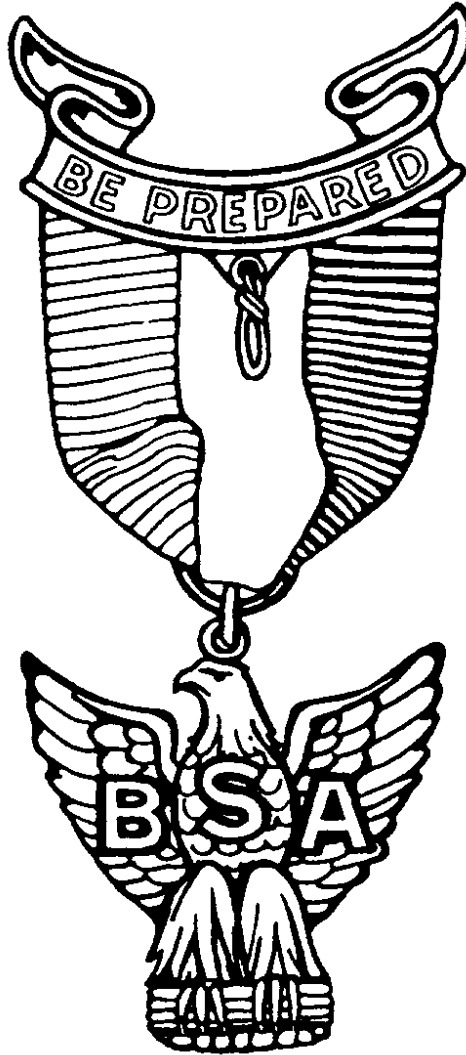


EAGLE SCOUT PACKET



Scout's Name _____

Unit Leader _____

Address _____

Address _____

City _____ Zip _____

City _____ Zip _____

Phone Number _____

Phone Number _____

Unit Number _____ District _____ Council _____

BOY SCOUTS OF AMERICA

GOLDEN EMPIRE COUNCIL

ADVANCEMENT PROCEDURES FOR THE EAGLE SCOUT AWARD

CONTENTS:

- I The Life to Eagle Seminar
- II Completion of Merit Badges
- III The Eagle Scout Service Project
- IV Putting It All Together
- V The Completed Packet
- VI The Board of Review

I The Life to Eagle Seminar

A *Life to Eagle Seminar* should be attended by all Life Scouts, a Unit Leader and a parent. This Seminar is designed to review and explain the Eagle Application, the Eagle Service Project, and the procedures you should follow as you apply for the rank of Eagle Scout.

If your Unit Leader is not aware of coming seminars, contact your District Advancement Committee as soon as possible.

II Completion of Merit Badges

As a Life Scout you should have earned a minimum of seven required and four optional Merit Badges. For the rank of Eagle Scout you will need a total of twelve required and nine optional Merit Badges. They do not have to be earned prior to planning and completing your Eagle Service Project.

III The Eagle Scout Service Project

1. Examples of Eagle Service Projects, and agencies needing service are outlined in the pamphlet entitled, "*Eagle Service Projects*", available at the on-line at the GEC web site "Forms Library".
<http://www.gec-bsa.org/resources/forms> (Eagle Service Project Guide)
2. An *Eagle Scout Leadership Service Project Workbook* with instructions is provided at the same web site (see above), and at the National BSA web site. This packet will help guide you as you plan and develop your project. The information from this workbook should be included in your formal Eagle Project Report.

3. The Eagle Scout **Service Project** must be approved before the work on to project is begun. This approval must be by:
 - a) the Project Benefactor,
 - b) the Unit Leader,
 - c) the Unit Committee,
 - d) The District Advancement Committee (not the Advancement person of your unit).

Your Project Workbook must be reviewed by each person for their approval and signature before your work begins or you may have to start another project.

4. Your **Eagle Report** is a formal write up describing your project (in detail), the planning process, how the project developed, and the leadership you used in completing the project. The information needed to help you write this report is found in the Eagle Service Project Report Workbook.

IV Getting It All Together

1. After you have completed your required and optional Merit Badge's and your Eagle Service Project Report, you will need to fill out an **Eagle Application**. Before filling out your application, check with your Unit Leader to make sure that your dates for Advancement, Merit Badge's and Position of Responsibility are all correct and follow the proper order. The Blue Card dates should be used and conflicting dates on the Internet Advancement Profile are in error.
2. Your Unit must provide you with a copy of your **Internet Advancement Profile Report**. The Worksheet will help you organize your dates in their proper order before you fill out your Application. Remember the Blue Card dates are the correct dates to be used.
3. If a Scout's advancement occurred outside the Golden Empire Council, then an **Internet Advancement Profile Report** from the other council is required to verify registration during the time when he was not registered in this council.
4. **Typed applications** are neater and more desirable. Do not abbreviate words when filling out your application Name and Address. Abbreviations can be used for Requirement 2.
5. A minimum of three **Letters of Recommendation** are recommended. These letters are to be placed in a sealed envelope (with the request form) and addressed to the District Eagle Board of Review. The sealed envelopes are given to the candidate to include with his Eagle Packet. These letters are CONFIDENTIAL and are only to be opened by the Eagle Board of Review. Letters of recommendation must be current (within one year of the date of submission of the Eagle Application).

Request forms for letters of recommendations are included in this Eagle Packet. The Eagle candidate should fill in the necessary information and give them to the following individuals:

 - I. The Scout's parents
 - II. His teacher, counselor or school administrator
 - III. His Unit Leader (The Unit Leader that best knows the boy. If the candidate recently transferred from Scout to Varsity or Explorer, an additional letter from his new unit leader would be appropriate.)

A letter from the Scout's pastor, as well as the person responsible for coordinating the Scout's Eagle Project in the organization receiving the service is recommended but not required.

6. Your **Eagle Packet** should be put together in a compact binder in the following order:

- Section 1. Eagle Application
- Section 2. Eagle Scout Worksheet (listing Merit Badge Counselors).
- Section 3. Statement for requirement #6 on the Eagle Application.
- Section 4. Project Description and Evaluation (with signatures).
- Section 5. Formal written Eagle Project Report (with photo's).
- Section 6. Internet Advancement Profile Report that shows your advancement.
- Section 7. Blue Cards or Copies of Advancement reports from camps.

V The Completed Packet

As an Eagle Candidate, it is your responsibility, after everything is complete and has been approved and signed by your Unit Leader and Committee, to contact your District Advancement Committee.

The District Advancement Committee will check your Eagle Packet, and will forward it to the Council Service Center for review.

After your Eagle Packet has been approved by the Council, your District Advancement Committee will contact you, and a Board of Review will be scheduled.

After the Board of Review, the Eagle Application is again forwarded to the Council Service Center for Certification. It is then "Certified" at National Headquarters in Irving, Texas. The Certificate is then mailed to the Golden Empire Service Center.

VI The Eagle Board of Review

Your Eagle Scout **Board of Review** will be arranged by the District Advancement Committee and consist of three to six members. The District Advancement Chairperson appoints the Chairperson for the Board of Review. The decision of the board must be unanimous.

The Board of Review will address the subjects of Scouting Spirit, completion of the Eagle Scout Service Project, and tenure in a position of responsibility. The Board of Review should not re-examine the Scout on Merit Badges, but may inquire which of those earned was most helpful, enjoyable, challenging, etc., as a way to help the Scout feel at ease. The Unit Leader should brief the Scout in advance so he will attend **appropriately dressed** and prepared.

Award recognition materials (Eagle Badge, etc.) will not be provided to Units by the Council until the award is approved in writing by the National Council and reviewed by the Golden Empire Council.

Units should not schedule Eagle Courts of Honor until approval from the National Council is received by the Golden Empire Council. The council will advise the unit when the awards are available to be picked up.

NOTE: These policy and procedure statements cover matters which are often questioned. The Council's policy follows the booklet, "Advancement Policies and Procedures", available at the Council Service Center. Additional guidance may be obtained for the Council Advancement Committee, which meets regularly, or the District Advancement Committee.

Rev July, 2011

Boy Scouts of America - Golden Empire Council Eagle Scout Worksheet

Scout: _____ Phone: _____ Date: _____

District: _____ Unit No: _____

Include this worksheet in the Eagle Packet. The information from this worksheet will enable the Scout to fill in the Eagle Application more accurately.

To insure that certified Merit Badge Counselors were used, fill in the counselor's name. If the Merit Badge was earned at Scout Camp, write SC followed by the name of the Camp. (i.e. - SC Winton). It is the Unit's responsibility to insure that all Merit Badge Counselors are certified.

The dates for the Merit Badges are the dates the Scout earned them. For advancements use Board of Review dates not Courts of Honor dates.

Please Print

Webelos Scout Yes \ No
Arrow of Light Yes \ No

Joined Boy Scouts: ___/___/___
Tenderfoot: ___/___/___

Second Class: ___/___/___
First Class: ___/___/___

<u>Merit Badge</u>	<u>Date</u>	<u>Unit</u>	<u>Counselor</u>
1) Required _____	___/___/___	_____	_____
2) Required _____	___/___/___	_____	_____
3) Required _____	___/___/___	_____	_____
4) Required _____	___/___/___	_____	_____
1) Optional _____	___/___/___	_____	_____
2) Optional _____	___/___/___	_____	_____
↑ Earned for STAR SCOUT ↑			
<u>Star Board of Review:</u>		___/___/___	_____
5) Required _____	___/___/___	_____	_____
6) Required _____	___/___/___	_____	_____
7) Required _____	___/___/___	_____	_____
3) Optional _____	___/___/___	_____	_____
4) Optional _____	___/___/___	_____	_____
↑ Earned for LIFE SCOUT ↑			
<u>Life Board of Review:</u>		___/___/___	_____
8) Required _____	___/___/___	_____	_____
9) Required _____	___/___/___	_____	_____
10) Required _____	___/___/___	_____	_____
11) Required _____	___/___/___	_____	_____
12) Required _____	___/___/___	_____	_____
5) Optional _____	___/___/___	_____	_____
6) Optional _____	___/___/___	_____	_____
7) Optional _____	___/___/___	_____	_____
8) Optional _____	___/___/___	_____	_____
9) Optional _____	___/___/___	_____	_____

Eagle Service Project completed on: ___/___/___

While a Life Scout, served actively for six months in the following position(s) of responsibility:

_____ from: ___/___/___ to: ___/___/___

_____ from: ___/___/___ to: ___/___/___

GOLDEN EMPIRE COUNCIL - EAGLE SCOUT CANDIDATE LETTER OF RECOMMENDATION

EAGLE SCOUT candidate: _____ registered with Unit No. _____

in the _____ District, requests that you write a Letter of Recommendation.

The EAGLE BOARD of REVIEW would like to know about the candidate. How you know him, his qualities, his misgivings and exactly why you think he deserves to be considered for Scouting's highest award of EAGLE SCOUT.

This letter is from the candidate's PARENT(S), SCHOOL TEACHER/ADMINISTRATOR, UNIT LEADER, OTHER

I would like the Eagle Candidate to see my letter of recommendation

I would **NOT** like the Eagle Candidate to see my letter of recommendation _____

Signature

Instructions - Please place your letter and this form in an envelope, **SEAL IT** and address it to the **DISTRICT EAGLE BOARD OF REVIEW**. Give the sealed envelope back to the candidate as soon as possible. Only the Eagle Board should see your letter prior to the Board of Review.

.....✂.....**Cut Here**.....✂.....

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REQUIREMENT 4. While a Life Scout, serve actively for a period of six months in one or more of the following positions of responsibility. List only those positions served after Life board of review date.

1

Boy Scout troop. Patrol leader, Venture patrol leader, assistant senior patrol leader, senior patrol leader, troop guide, Order of the Arrow troop representative, den chief, scribe, librarian, historian, quartermaster, junior assistant Scoutmaster, chaplain aide, instructor Varsity Scout team. Captain, cocaptain, program manager, squad leader, team secretary, Order of the Arrow team representative, librarian, historian, quartermaster, chaplain aide, instructor, den chief.

2

Requirement 4 – use only what is listed for:
Boy Scouts use # 1 Positions of Responsibility
Varsity Teams use # 2 Positions of Responsibility
Venture Crews use # 3 Positions of Responsibility

Venturing crew/ship. President, vice president, secretary, treasurer, den chief, quartermaster, historian, guide, boatswain, boatswain's mate, yeoman, purser, storekeeper

Lone Scout: Leadership responsibility in his school, religious organization, club, or elsewhere in his community.

Need 6 months after Life Scout before Eagle

Position

FROM _____ TO _____
Month Day Year Month Day Year

REQUIREMENT 5. While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community. The project plan must be approved by your Scoutmaster and troop committee, by the council or district, and by the organization benefiting from the effort before you start. You must use the following form in meeting this requirement.

Project name: _____

Describe project, 50 characters or less.

Grand total of hours: _____ (from page 10 of Eagle Scout Leadership Project Workbook—for statistical purposes only)

REQUIREMENT 6. Take part in a Scoutmaster conference (with Scoutmaster, Coach, or Advisor). Attach to this application a statement of your ambitions and life purpose and a listing of positions held in your religious institution, school, camp, community, or other organizations during which you demonstrated leadership skills. Include honors and awards received during this service.

The Eagle Packet must be completed so that the Unit Leader can certify that the Scout is ready for Board.

CERTIFICATION BY APPLICANT. On my honor as a Scout/Venturer, all statements on this application are true and correct. All requirements were completed prior to my 18th birthday.

Signature of applicant _____ Telephone _____ Date _____
Month Day Year

UNIT APPROVAL (personal signatures required)

Signature of unit leader _____ Date _____
Month Day Year

- 1. Certify that information and dates are correct.
- 2. Certify that Unit recommends this Scout to Advance to Eagle

Signature of unit committee chair _____ Date _____
Month Day Year

BSA LOCAL COUNCIL CERTIFICATION. According to the records of this council, the applicant is a registered member of this unit and this application is approved as accurate.

Signed _____ Position _____ Date _____
Month Day Year

REQUIREMENT 7. Successfully complete an Eagle Scout Board of Review. The applicant appeared before the Eagle Scout board of review on this date, and this application was approved.

Review date _____ This date will be used on the Eagle Scout credentials.
Month Day Year

Signature of Eagle Scout board of review chair _____ Signature of council/district board representative (if applicable) _____

I certify that all procedures, as outlined in *Advancement Committee Policies and Procedures*, have been followed. I approve this application.

Scout Executive _____ Date _____
Month Day Year

Presentation of the rank may not be made until the Eagle Scout credentials are received by the BSA local council.

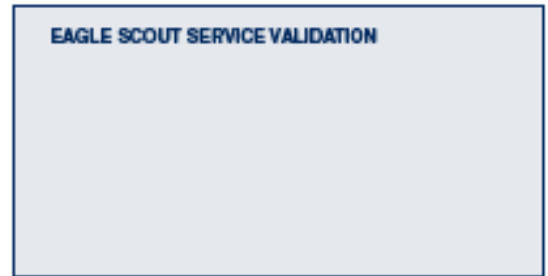


NATIONAL EAGLE SCOUT ASSOCIATION. The National Eagle Scout Association is a fellowship of men who have achieved the Eagle Scout rank. Membership embraces the top achievers of the Boy Scouts of America. Benefits include a subscription to *Eagleletter*. The journal keeps NESAs members informed on Scouting in general and Eagle Scouting in particular.

Applications are available at your local council service center.

Regular five-year memberships are \$25. Life memberships are \$180.

EDITIONS OF THIS APPLICATION PREVIOUS TO THE 2009 REVISION SHOULD NOT BE USED.



512-728



2009 Printing

Chronological Order