

Golden Empire Council – Event Coordinator Request Form

Event Information:

District or Council to which the event belongs: _____

Is this a training event or another type of event? (Circle one) **Training** or **Other Type**

Name of Event: _____

Person's information requesting access:

Name: _____

Position: _____

Phone: () _____

Email Address: _____

I have read the web policy (the web policy for the National Council BSA and Golden Empire Council can be found at [gec-bsa.org/Forms Library/Administrative Forms](http://gec-bsa.org/Forms%20Library/Administrative%20Forms)) **and received training from my District Executive or Council Staff advisor:**

Circle one: **yes** or **no**

Sign: _____

Signature of Event Manager approving access (District Executive or Staff Advisor)

Does this person need access to the calendar and news sections: **yes** or **no** (circle one)

Name (Type or Print) _____ Date: _____

Signature: _____

Circle one: **APPROVED** or **DENIED**

Reason: _____

Actions completed by: _____ Date: _____