



GOLDEN EMPIRE COUNCIL  
BOY SCOUTS OF AMERICA

# District Commissioner

## Position Description

REPORTS TO: Council Commissioner

PROFESSIONAL ADVISER: District Executive

POSITION SUMMARY: The job of the District Commissioner is the quality control officer who recruits, trains and leads a staff of commissioners who coach adult leaders of every unit to succeed. The District Commissioner is responsible for the unit service function of the district.

### RESPONSIBILITIES:

- Recruit, appoint, train, supervise and motivate the commissioner staff so that units receive regular helpful service.
- Conduct monthly meetings of the commissioner staff for the purpose of reviewing the health of each unit
- Direct commissioners to establish and maintain a system of frequent visits to each unit, report problems through regular meetings of the commissioner staff, and review plans to solve such problems.
- Oversees the unit recharter renewal plan
- Attends district meetings and reports on the condition and needs of units. Keeps current on all developments and new ideas, including the use of program planning tools, and sees that units are informed.
- Works closely with roundtable commissioners to ensure quality roundtables that are well attended
- Serves as a member of the council commissioner cabinet
- Participates in the council's commissioner conferences or college of commissioner service
- Support local and national Scouting policies, procedures and practices.
- Enroll as a significant contributor of Friends of Scouting.

### MEETINGS:

- District Committee Meetings (monthly)
- District Roundtables (monthly)
- District Key 3 (monthly)
- District Commissioner Staff meeting (monthly, can be done at Roundtable)
- Council Coordinated Meetings (5-7 times a year)
- Recruiting commissioner staff members (as needed)
- District Leadership Team Orientation (annually)

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OBEDIENT CHEERFUL THRIFTY BRAVE CLEAN REVERENT