

Doubleknot Registration Help (Login Help, Roster Entry, Class sign-up)

Once you login to Doubleknot (DK), you can make payments, add your unit roster and register for Class or Merit Badges. DK Logins links can be found in several locations on the Council Website:

- Top right-hand corner of the Council Webpage. [White button w/ blue key](#)
- On your unit DK receipt on the bottom "**to modify this registration**".

[Camp Lassen Webpage](#) [Camp Winton Webpage](#)

Click on the link and enter your User ID. Once you are in the DK Login you will need your password.

PASSWORD HELP: **Click** "**Need help logging on?**" DK will send an email with reset instructions to the email on your DK account.

USER ID HELP: **Email** Camping@gec-bsa.org and, during Council office hours, GEC will send the User ID for your unit to the email per the unit DK account.

Once logged in you should see your upcoming Payments and Registrations. If not, **click** on the tab at the top of the page titled "**REGISTRATIONS.**"

Select your event and **click** **View Details** then go to the bottom of the page and **click** **Update** to be brought to the page with links for Rosters and Merit Badges.

FOR ROSTERS: Before you begin, you will need each person's first and last name. **Click** "**WHO'S COMING?**" to enter your roster. Once done entering your roster, **click** **Continue** → then **click** **Checkout**→ You will be brought to your "**SHOPPING CART**" - be sure to verify your entries before you **click** **Checkout**→ **Always click the "mailbox icon" regardless of payment type** then **Click** **COMPLETE ORDER**

FOR MERIT BADGES (available April 7): Before you begin, you will need each Scout's merit badge choices and times. **Click** "**WHAT ARE THEY DOING?**" to enter merit badge choices. **Click** **Continue** → once done entering the merit badge choices, then **click** **Checkout**→ You will be brought to your "**SHOPPING CART**" - be sure to verify your entries before you **click** **Checkout**→ **Always click the "mailbox icon" regardless of payment type** then **Click** **COMPLETE ORDER**

IMPORTANT!! YOU WILL LOSE EVERYTHING UNLESS YOU COMPLETE CHECKOUT BY CLICKING **COMPLETE ORDER**

For any additional help, contact the Camping Desk at camping@gec-bsa.org