

Rechartering FAQ

When will the Recharter packets be available?

All information will be posted online. If you have not received your access code, please contact your District Executive or District Commissioner.

How do I get to the Recharter Renewal Portal?

Log into your My.scouting.org account.

Where do I find my ACCESS CODE for Rechartering?

In the email you received or contact your District Commissioner or District Executive.

Is my access code for Rechartering the same as last year?

No, the Recharter access codes change every year.

I forgot my password for Rechartering?

We only have the access codes, since you create the password, please make sure the password is something you can remember. You can also use the “Forgot Password” option.

I made a mistake and need to start over or someone else is taking over the Recharter process. Can my Recharter login be reset?

Yes, but we can only reset it once.

How do I get a Roster for my unit?

The first person to ask would be your Unit Advancement Coordinator. You may also contact either, your Unit Leader, Committee Chair or Charter Organizational Representative. They also have the ability to print a Roster. If for some reason you are unable to reach that person, you may contact the Council Office and we will be able to print one for you.

Why aren't there transfers during Recharter?

Since Rechartering takes place between the months of Oct and Dec, you have to remember none of this will be processed until January. So no one is a transfer because everyone's registration expires on Dec 31st. (If they are coming from another Council, chances are their registration will still expire on Dec 31st.)

I turned in my Recharter packet in November. Why was it processed after December 31st?

We are unable to post Recharters until after January 1st, this is when all units expire, they can not be overlapped. Recharters that are turned in early are the first to be posted, unless there are issue with the recharter, in which case it can not be posted until the issues are cleared up.

We use the time between October and December, to log in all the recharters and check for issues.

I have a youth in my Pack that will become a Scout between October and December, do I recharter him in the pack?

No, you either have the troop promote him or add him. Either way you remove him from your roster.

I submitted my Recharter to Council and realized I forgot to add /delete someone, what can I do?

Once the recharter has been submitted, you no longer have access to it. To make the adjustments if you're adding someone, just write their name on the front of the recharter, attach a completed application (YPT & disclosure form for adults) and fees. If you need to delete someone just use a **RED** pen and line out their name and subtract the fees.

I got a late start and I don't have my access code.

You can call your District Executive or the Council Registrar for the code.

How do I change my Charters Executive Officer (IH)?

The easiest way is to cross out the old name in **red** and attach an application for the new Executive Officer to your Recharter. (We do not their Social Security number)

How do we change our Chartering Organization?

Attach a new unit application to your Recharter, along with a letter from the previous Organization releasing the number and all property to the new Organization.

Can a youth be registered in two units at the same time?

Yes, but we must know which is his primary and which is his dual. (Troop, Team and Crew only)

Why is my Charter not posted?

There can be several reasons for this:

- a. Applications are missing
- b. No fees have been paid
- c. Information on applications missing
- d. Charter was not submitted correctly online
- e. Charter Rep and Committee Chair signatures missing from adult applications.
- f. Missing Youth Protection Certificates

Note: Please contact your District Executive for more details.

I changed my Scoutmaster, but he is not on my Recharter Printout?

There was no application submitted or the application was incomplete.

Can I just change the name of the unit leader?

NO, please delete the original person and add the new unit leader and the required application and youth protection.

Why do you need my Social security number?

All adults must supply their social security for a Criminal background check. It is our policy.

I'm changing my position do I need to fill out a new application?

Yes, every time you change positions or transfer to a new unit, you must complete a new application. Application must be completed in its entirety.

Note: The only time you do not need an application is when you change your position during Recharter time.